

Parks & Recreation Advisory Board
Minutes
February 5, 2020

Board Attendance Record

William Dryburgh 4/5
Don McCormick 4/5
Kay Tvaroch 5/5
Debra Anlauf 5/5
Erick Toth 4/5
Maria Greenberg 4/5
Fred Pazona 5/5

Present

William Dryburgh
Don McCormick
Kay Tvaroch
Debra Anlauf
Erick Toth
Fred Pazona

Absent

None

County Representatives

Joseph, Tiseo, Commission Liaison
Tommy Scott, Director
Tina Powell, Natural Resources Manager
Joshua Hudson, Redevelopment Manager
Kathy Koroschetz, Administrative Assistant Sr.

Guests

Ruth Ward

- Chairman William Dryburgh welcomed members, staff and visitors to the meeting.
- Roll Call
- Minutes
Motion to approve the 2020 January Minutes made by Don McCormick, 2nd by Maria Greenberg and was unanimously approved.
- Division Reports – December 2019
Fred Pazona commented on the large number (4,960) for Flag football attendance.
- Old Business
 - **Melbourne Street parcels**
Tommy Scott passed around a handout showing amenities that could be at the Melbourne Street parcel after hearing the Board of County Commissioners (BCC)

comments and requests. The BCC would like this concept to be brought back to the BCC as a workshop item sometime in this summer, not date set yet. Discussions would include access from Live Oak Point Park off Melbourne Street, conversations of Parks and Recreation Master Plan (and should it be updated to include Melbourne Street), the ability to use it temporarily as a park, and funding options. Other potential amenities including boat ramps and additional fishing piers will be considered as well.

- William Dryburgh suggested that the Parks and Recreation Advisory Board (PRAB) have the chance to give their input on which amenities would be best for the park when that time comes. Tommy Scott replied that can be made an agenda item for a future PRAB meeting.

- **New Business**

- I. **Fee Schedule** – Tommy Scott asked if anyone had questions or comments to the Fee Schedule that was sent out with the February Agenda Packet. Tommy went through the recommendations and changes being proposed, which were mainly changes in the wording to be clearer and give the reader a better understanding. The idea of a “facility pass” to be purchased for use of all amenities with a Recreation Center was discussed. Staff will evaluate this option of future consideration.

Motion for recommendation for endorsement of the Fee Schedule by BCC made by Maria Greenberg 2nd by Debra Anlauf and was unanimously approved.

- II. **Spring Training Ambassador Program** – Tommy Scott passed out the schedule and sign-up sheet for the Spring Training Ambassador games and asked everyone to sign-up for the date(s) they would like to attend if they have not already. Tommy went on to say the Spring Training Ambassador Program is sent out to community leaders to volunteer and it is a great day to meet and welcome people to Charlotte County.
- III. **Final Lake Betty Master Plan Review** – Mike Koenig gave a presentation on the final version of the Lake Betty Master Plan. Some of the design elements in the plan were ones covered in the Citizens Conceptual Master Plan that would have challenging amenities to attract teens and younger teens.

Commissioner Tiseo asked if the courts would be lighted to enable people to play after dark. Mike Koenig replied no, it will be a dawn to dusk park with the hours of 6am-9pm.

Tommy Scott added that this a Sales Tax Project under consideration for the 2020 1% Local Option Sales Tax program and we have been approved by the BCC to make application for a grant through the Land and Water Conservation Fund (LWCF).

Motion to adopt the Lake Betty Master Plan presentation to move forward made by Maria Greenberg 2nd by Fred Pazona and was unanimously approved.

IV. Parks and Recreation Master Plan accomplishments – The County-wide Parks and Recreation Master plan wants us to acknowledge and to celebrate the successes of the accomplishments of the Master Plan.

Mike Koenig went over several successful projects in progress and completed that included several parks throughout the County, playground improvements, neighborhood park improvements, court resurfacing and many more

We are continuing to evaluate and monitor every park for needed amenities, repairs, safety issues and level of service on an ongoing basis. Our standard operation plan includes an operations manual and operating procedures.

We are continuing partnerships with the Sports Council, several adult leagues, Department of Health, Emergency Operation Center and running shelters, and we are working on additional volunteer opportunities. In Communications and Marketing, we are using “Get Up, Get Out, Get Active” for our promotional material and have a new Charlotte County logo. Program evaluations are continuing to be implemented by the Recreation Department. We continue to work on our capital planning needs through the capital needs assessment with a Capital Maintenance Plan as well as the 5-year Capital Improvement Plan. With regards to Master Plan updates, the interim is every 5 years and the plan was approved in January of 2017 and will be updated again in 2022 and then a complete update in 2027.

The CAPRA accreditation was a major accomplishment for us receiving our first accreditation in 2017, our recertification will be in 2022.

- Tommy Scott thanked the PRAB for their support in all these accomplishments that have been completed in just over 3 years.
- Commissioner Tiseo shared that the PRAB recommendations are very well respected by the BCC and that all the hard work that’s been done is something to be very proud of including parks, facilities, quality of life for families, and for people of all ages. The PRAB and Staff follows their vision and by executing it through to completion at or under budget which is a great benefit for the tax payers of Charlotte County.
- William Dryburgh and Maria Greenberg acknowledged the amazing PRAB and stated Tommy Scott and his Staff have been great to work with and Tommy is a real go getter that makes it all happen!
- Sports Council Update by Erick Toth
 - We did a facility improvements review
 - Discussed the Spring Fling for Lacrosse
 - Went thought future promotions (pitch, hit & run and punt, pass & kick)
 - Went through the grease trap bills
 - We were issued concession stand reports
 - We did a facility field questions and answers session

- Member Issues

- Debra Anlauf shared that while doing the Florida Master Nationalist Program at Amberjack Environmental Park she had suggestions from citizens regarding the color-coded guides on some of our trails possibly go to a number system because the colors fade from weather over time. Tommy Scott replied he would follow-up with Tina Powell from Parks and Natural Resources.

- Directors Report

- Tommy Scott reminded everyone that the March 4th PRAB meeting will be moved up to 11:00am due to a Spring Training Game that day. Also, the contractors for Westport will be working on the widening of O'Donnell Blvd, during this time O'Donnell Blvd. will be closed and Jenks Road will be used to get to Centennial Park. The exact start date is not known, but when that becomes available the PRAB will be made aware.

- Citizens Input

- Joshua Hudson, Redevelopment Manager spoke about the Melbourne Parcels that are owned by the Community Redevelopment Agency (CRA) and he is the liaison between the CRA Committee and the citizens.

Joshua Hudson commented on the access road at the Melbourne Parcel stating there will always be access to the land, but it may not be the same road that is there now. Also, the two boat docks on the Melbourne Parcel are both closed for safety reasons.

The property is currently for sale and CRA has an ongoing interest in the property from the commercial sector.

Joshua Hudson announced that the next CRA Advisory meeting is scheduled for April 6th at 10:30am in the County Administrative Building if anyone on the PRAB would like to attend.

- Announcement
None

- Adjourned at 2:35 p.m.

CC: Commissioner Ken Doherty, District 1
Commissioner Chris Constance, District 2
Commissioner Bill Truex, District 3
Commissioner Stephen R. Deutsch, District 4
Commissioner Joe Tiseo, District 5
Raymond Sandrock, County Administrator
Hector Flores, Deputy County Administrator

